



A Public Entity

Inland Empire Health Plan

PHARMACY TIMES

BY IEHP PHARMACEUTICAL SERVICES DEPARTMENT

March 23, 2018

Important Notice: IEHP Pharmacy Provider Communications Update

Dear IEHP Pharmacy Provider,

IEHP Pharmaceutical Services will transition from using facsimiles (fax) as our primary form of communication method to e-mail. We ask that all pharmacies subscribe to the **IEHP Pharmacy Provider Communications** distribution list. This transition will reduce administrative costs and ensure all communications are promptly distributed.

What do I need to do to subscribe?

1. Visit <https://care.mpulsemobile.com/provider/signup/> and complete the web form to sign up for **IEHP Pharmacy Provider Communications**.
2. Provide a valid primary e-mail address for each pharmacy. You can complete the web form again for a second or third email, if needed.
3. You will receive a confirmation e-mail. Follow the instructions provided in the e-mail to confirm your subscription to **IEHP Pharmacy Provider Communications**.
4. Add **PharmOps@iehp.org** to any safe sender list to ensure IEHP e-mails are not blocked by your email application.

What to expect?

- IEHP will phase out faxing IEHP communications to Pharmacies by July 1, 2018 in favor of e-mail. Until then any notices will be sent to pharmacy by fax and e-mail.

Tips on subscribing to IEHP Pharmacy Provider Communications:

- For chain pharmacies, make sure each location has subscribed to our distribution list.
- Stay up-to-date on the latest communications, as they usually impact daily operations, by ensuring your e-mail is easily accessible and monitored throughout the day.
- Set up a folder to archive or save any pertinent Pharmacy Times

All Pharmacy Times communications will continue to be posted to the IEHP website here:
<https://ww3.iehp.org/en/providers/pharmaceutical-services/provider-communications/>

If you have any additional questions, please feel free to contact us at (909) 890-2049 between 8:00 AM -5:00 PM Monday through Friday. Thank you for your attention to this matter.

Sincerely,

IEHP Pharmaceutical Services

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